



CITY OF FALLS CHURCH

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FOR IMMEDIATE RELEASE

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NEWS RELEASE

City Seeks Employee of the Year Nominations

The City of Falls Church Human Resources Division is accepting nominations from employees and citizens for the 2010 "Employee of the Year" award. If you have observed a City employee whom you feel merits consideration, please nominate them for this award.

The criteria used to evaluate nominations are:

- An accomplishment of outstanding worth in advancing and improving public service in the City of Falls Church. Some examples include suggesting improvements that result in greater efficiency, improved service, or cost savings; exemplary job performance; leadership in departmental activities; leadership in the community; exceptional contributions to the department's or the city's goals; acts of heroism beyond the call of duty; exceptional performance in spite of limiting physical factors; and courage and initiative in overcoming handicaps.
- The nominee must be involved in and identified with the achievement and be a permanent full-time or part-time employee who has successfully completed his/her probationary period of employment. Appointed officials, elected officials and their employees, general managers and division directors are not eligible.
- There must be tangible results achieved as a result of this performance; results might be higher morale, more effective operations, lower costs, or acts beyond the call of duty.
- The achievement was remarkable or an unusual performance of the nominee's assigned duties, or above and beyond those duties.
- The achievement occurred between Jan. 1 and Dec. 31, 2010.

Nomination forms are available on the City's Website at www.fallschurchva.gov. You may also stop by the City's HR Department in the West Wing of City Hall for a printed form. Nominations should be submitted to Human Resources by Feb. 25.

The City Employees Review board will select the winner based on the entries and job description of the nominated employee, who will be awarded a cash prize in April.

Questions? Call the City's Human Resources Department at 703-248-5128.